

# FEE SCHEDULE - SAUBLE BEACH UNITED CHURCH BUILDING

**WEDDING:** \*(no insurance req'd)

**Sanctuary:**

Party (20 or more) 300.00

Party (less than 20) 225.00

**and**

**Individually arranged:**

Minister 250.00

Organist/Pianist 100.00

Audio/Video Operator 50.00

Custodial Services 75.00

**or**

**Off Premises:**

Administration Fee 50.00

Minister individually arranged 250.00

**FUNERAL:** \*(no insurance req'd)

**Sanctuary:** 300.00

Previous Day Visitation(s) 100.00

**Luncheon by UCW** \$3 per person for coffee/tea or  
\$10 per person for sandwiches

**and**

**Individually arranged through funeral home:**

Minister -----

Organist/Pianist 100.00

Audio/Video Operator 50.00

Custodial Services 75.00

**OTHER EVENTS**

**SANCTUARY:\***

All Day 300.00

Half Day 200.00

Audio/Video Operator, individually arranged 50 Flat rate.

Custodial Services, individually arranged 75 Flat rate

**GATHERING ROOM:\*** (Max. seating capacity 150)

All Day 200.00

Half Day, up to 3 hr. 150.00

Audio/Video Operator, individually arranged 50. Flat rate.

Custodial Services, individually arranged 75. Flat rate

**SMALLER ROOMS: \***

Custodial Services, individually arranged 75 flat rate

**Meeting facilities are NOT available to OUTSIDE  
Groups if it involves the use of Sauble Beach United's kitchen.**

**PLEASE: NO FOOD OR DRINK IN THE SANCTUARY!!**

**Grand Piano may not be moved.**

\* If there is special snow removal required for the event, please add 150.00

## **POLICIES AND REQUIREMENTS FOR USE OF CHURCH FACILITIES**

All organizations using our church are asked to remember that the Sanctuary is primarily a place of worship.

Alcohol and smoking are prohibited in the church building and on the church premises. Our building is fragrance free as well.

CANCELLATION POLICY: Either party has the right to cancel up to six weeks in advance.

### **Sanctuary:**

1. No items in the Sanctuary are to be moved without prior authorization.
2. No food or beverage except water are allowed in the Sanctuary.
3. No business is to be transacted in the Sanctuary space. All ticket sales or sales of CD's etc. must be conducted outside the Sanctuary. The Narthex or parking lot doorway is available.
4. All Audio and Visual equipment will be operated by a church-approved operator. In the unusual event, an outside operator is brought in, they will still be supervised by a church person and all fees would still be in place.

### **Remainder of Church:**

1. Persons are **NOT TO USE** any area not agreed upon when bookings are made as others may be sharing the accommodation. All areas required must be booked prior to the event.
2. Any persons, group or organization wishing to use church equipment must make necessary arrangements and provide plans for set-ups prior to their event.
3. Washrooms and fire doors must be accessible at all times.
4. To comply with health and safety regulations all garbage must be properly disposed of, either by placing in appropriate containers or taking it home.
5. Sauble Beach United Church recycles all paper, boxboard, plastic, tin, glass and Styrofoam. Please use our blue boxes.
6. Please leave the facilities as you found them.
7. Any person, group or organization using the church facilities will be responsible for damage to property and its contents.

**BOOKING CONTRACT FOR SAUBLE BEACH UNITED CHURCH**  
**899 Main Street**  
**Sauble Beach, ON N0H 2G0**

Date(s) of Event \_\_\_\_\_

Name of Persons/Organization \_\_\_\_\_

Billing Address \_\_\_\_\_

Telephone (h) \_\_\_\_\_ (w) \_\_\_\_\_ Fax \_\_\_\_\_

Email \_\_\_\_\_

Estimated Attendance \_\_\_\_\_

Time of Opening for Performers \_\_\_\_\_

Time of Opening to Public \_\_\_\_\_ Time of Closing \_\_\_\_\_

Proof of Liability Insurance \_\_\_\_\_

Policy Number \_\_\_\_\_ Carrier Name \_\_\_\_\_

Signature of Applicant \_\_\_\_\_

Date of Application \_\_\_\_\_

Approved By \_\_\_\_\_

<p><b>CANCELLATION POLICY: Either party has the right to cancel up to six weeks in advance.</b></p>
---

**Canada Revenue Agency require SBUC to charge the same fees for member or non-member events in order for us to maintain our charitable organization status.**

**ADDITIONAL INFORMATION:**

**For use of the auditorium and sanctuary, a detailed set-up drawing is required for each day of use and should be submitted with this application.**